

# Volunteers at the Stevens & Smith Center



The Thaddeus Stevens & Lydia Hamilton Smith Center for History and Democracy is an interpretive museum and education center developed by LancasterHistory. The Center examines the long, arduous struggle for freedom and equality in America through exhibits, immersive media experiences, and educational programs.

Volunteer opportunities are currently unspecified, but we welcome those who are interested in volunteering to reach out to us. We can meet to discuss your interests and skills now and will follow up as opportunities arise in 2025 and 2026.

**Supervisor(s):** Mabel Meigs Rosenheck, Ph.D., Director of Education & Exhibition Planning and other staff as volunteers are needed.

## **Possible Responsibilities:**

- Conducting museum education programs and workshops for students, teachers, and chaperones;
- Conducting tours of the Stevens & Smith Center for adult groups; • Greeting, assisting, and informing visitors about LancasterHistory and Stevens & Smith Center facilities, amenities, programs, and other activities;
- Participating in community engagement and tabling at community events.

## **Required Skills:**

- Passion and curiosity for history;
- Responsible, dependable, and motivated;
- Excellent visitor engagement, oral communication, and interpersonal skills.

## **Essential Functions:**

- Possesses the ability to communicate with 5 up to 10 or more program participants;
- Must be able to remain in a stationary position and also move about a museum classroom space or a gallery space;
- Must have reliable transportation to and from the Stevens & Smith Center; • Must have reliable methods of communication (phone, email, etc...); and • Must be able to commit to **at least 4 hours** of volunteering per month. Volunteer hours for this position will be determined as they arise.

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This is a volunteer position with no monetary compensation or benefits. Volunteers do enjoy a 20% discount on purchases made at The Museum Store, invitations to events and socials, and free or reduced admission to programs and events (as applicable) at LancasterHistory.

A background check (volunteer clearance) is a condition of some volunteer opportunities which involve working with children. Acceptance into the volunteer program is contingent upon a successful background check (completion of volunteer clearances).

Appropriate training is provided for accepted applicants depending on their responsibilities as volunteers.

**How to Apply:**

Those interested in volunteering at the Stevens & Smith Center should complete a volunteer application online or on paper. Paper applications should be submitted to:

LancasterHistory  
ATTN: Dr. Mabel M. Rosenheck  
230 North President Avenue  
Lancaster, PA 17603

The submission of an application does not guarantee acceptance. Volunteer interviews may be conducted using a combination of in-person or virtual interviews. Please allow 2- 4 weeks for LancasterHistory to process your application.

Questions or concerns about this position by be directed to Mabel Meigs Rosenheck, Ph.D. at (717) 392-4633, ext. 137 or [mabel.rosenheck@lancasterhistory.org](mailto:mabel.rosenheck@lancasterhistory.org).

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<https://www.lancasterhistory.org/nondiscrimination-policy>.